

Please complete the application form in full and send a completed copy to: recruitment@summerboardingcourses.co.uk

Academic Qualifications:

Please provide full details about your academic qualifications. If you are currently working towards an academic qualification, please give the expected award date and result.

Subject	Level	School/ University	Date Awarded

Applicable Further Training (TEFL, first aid, life guard, sports coaching)

Qualification	Level	Awarding Body	Date Awarded	Expiry Date

Previous Experience:

Please provide a full work history and include an explanation for any gaps in employment.

Organisation	
Position	
Overview of responsibilities	
Start	Finish
Reason for leaving	

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Position	
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Start	Finish
Reason for leaving	

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Previous Experience (cont'd):

Organisation	
Position	
Overview of responsibilities	
Start	Finish
Reason for leaving	

If you require more space to complete your full work history please complete within this box, providing dates, position and the name of the organisation

Details of referees:

Please provide contact details of 2 referees. One of which must be your current or most recent employer. If you are still in education you may use a tutor as one of your referees however we must have at least one professional referee. Please provide professional email addresses.

Full Name _____

Position _____ Organisation _____

Relationship to you _____ Address _____

Telephone _____

Email

Are you happy for us to contact this referee pre interview? Yes No

Full Name _____

Position _____ Organisation _____

Relationship to you _____ Address _____

Telephone _____

Email

Are you happy for us to contact this referee pre interview? Yes No

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Supporting Statement:

Please provide a supporting statement explaining why you are a suitable candidate for the role.

Health:

Working at one of our summer schools is very rewarding, however as with all residential work it can be physically demanding and strenuous at times. Do you have any health concerns that would mean you may have difficulty in fulfilling this role?	Yes	No	If yes please provide details:
Do you have any special dietary requirements or any allergies?	Yes	No	

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Declaration:

Summer Boarding Courses is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. By signing this declaration you understand that your offer of employment is subject to references which are satisfactory to Summer Boarding Courses and a satisfactory DBS check conducted by Summer Boarding Courses (or Certificate of Good Conduct if not currently based in the UK). You also agree to the below statement and confirm that you have supplied accurate information.

I confirm that I do not share a household with anyone who has known convictions which may result in disqualification or whose name is included in a DBS barred list.

I confirm that I have not been disqualified from working with children, cautioned or sanctioned in this regard.

Have you ever been convicted of a criminal offence which is not 'protected'? Yes No

All posts involving direct contact with vulnerable children are exempt from the **Rehabilitation of Offenders Act 1974**. The amendments to the Exceptions Order 1975 (2013) provide that certain spent convictions and cautions are 'protected'. These are not subject to disclosure to employers and cannot be taken into account. Guidance and criteria on the filtering of these cautions and convictions can be found on the Disclosure and Barring Service website.

If you have answered 'yes' please supply details confidentially with your application and if your application is successful this information will be checked against information from the DBS before your position is confirmed.

Name _____

Date _____